

Committee Agenda



Epping Forest District Council

Licensing Sub-Committee Tuesday, 4th August, 2020

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held as a:

**Virtual Meeting on Zoom
on Tuesday, 4th August, 2020
at 10.00 am.**

**Georgina Blakemore
Chief Executive**

**Democratic Services
Officer:**

V Messenger
Democratic Services (Direct Line 01992 564243)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors J Jennings (Chairman), L Mead, B Rolfe and P Stalker

<p>PLEASE NOTE THE START TIME OF THE MEETING</p>
<p>PLEASE NOTE THAT THIS MEETING WILL BE RUN AS A VIRTUAL MEETING AND IS OPEN TO ALL MEMBERS TO ATTEND REMOTELY.</p>
<p>WEBCASTING/FILMING NOTICE (VIRTUAL MEETINGS)</p>
<p>Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.</p>
<p>You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.</p>
<p>Therefore by participating in this virtual meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If members of the public do not wish to have their image captured they should ensure that their video setting throughout the virtual meeting is turned off and set to audio only.</p>
<p>In the event that technical difficulties interrupt the virtual meeting that cannot be overcome, the Chairman may need to adjourn the meeting.</p>
<p>If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.</p>

1. WEBCASTING INTRODUCTION

1. This virtual meeting is to be webcast. Members are reminded of the need to unmute before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

Please could I also remind Members of the Public who have registered to speak that they will be admitted to the meeting at the appropriate time.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.”

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To declare interests in any item on this agenda.

4. PROCEDURES FOR THE CONDUCT OF A VIRTUAL MEETING (Pages 5 - 6)

Please find attached the revised procedures for holding and attending a virtual meeting of the Licensing Sub-Committee.

5. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 7 - 12)

To note the adopted procedure for the conduct of business by the Sub-Committee.

6. APPLICATION FOR A NEW PREMISES LICENCE - MULTITAP GAMING HUB, 52 THE BROADWAY, LOUGHTON IG10 3ST (Pages 13 - 46)

To consider the attached report.

7. APPLICATION TO VARY AN EXISTING PREMISES LICENCE - MCCOLLS, 65 HIGH STREET, ROYDON, HARLOW CM19 5EE (Pages 47 - 82)

To consider the attached report.

8. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Information Paragraph Number
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

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General Procedures for Virtual Licensing Hearings

The following procedural requirements shall be followed at all times:

- (a) The virtual meetings are to be webcast as appropriate.
- (b) They will be held on the Zoom application. All persons (officers, applicants and objectors) will have to join the virtual meeting.
- (c) There shall be no recommendation from officers on the agenda.
- (d) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

Participants will join the meeting via the Zoom application using the link and passcode emailed to them.

All Licensing Sub-Committees are public meetings unless otherwise stated, and therefore, meetings will be webcast live to the internet.

It will be important in this virtual environment, for the conduct of the meeting, that all speakers go through the Chairman and wait to be called to speak. All participants should be muted unless asked to speak. If they wish to speak, they should raise a virtual (or physical) hand to attract the Chairman's attention.

Once all participants have joined the meeting virtually, the meeting shall begin and run as a normal Licensing Sub-Committee meeting as detailed below.

- (i) At the beginning of each meeting the Chairman will read out the webcasting introduction.
- (ii) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (iii) The Chairman will outline the procedure to be followed.
- (iv) The Lead Officer will outline the matter in hand.
- (v) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members and then by any objectors/persons making representations present.
- (vi) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members and then by the applicant/s or their representative.
- (vii) The objectors/persons making representations may make a final statement (without introducing new issues).
- (viii) Finally, the applicant has the right to make a final statement (without introducing new issues).

- (ix) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (x) Committee members shall restrict themselves to questions and not discussion or comment.
- (xi) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xii) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xiii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.

The Committee will go into private session by putting all the participants into a Zoom 'waiting room' where they can wait without being able to hear or see the discussion taking place in private by the Sub-Committee members. At the end of the Sub-Committee's discussions all the participants will be invited back to the main meeting and told the decision of the Sub-Committee.

If thought necessary, because the Sub-Committee's deliberations might take a long time, the Chairman can close the meeting for all participants and ask them to return later to a new Zoom meeting either later that day or the next day to receive the decision of the Sub-Committee.

Officers can create another Zoom meeting for either later that day or the next day in order for the decision to be heard. Once created all the participants will be emailed a new date/time and joining details.

- (xiv) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members, this advice will be repeated in summary form.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub-Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

Report to the Licensing Sub Committee

Date of meeting: 4th August 2020

Subject: Multitap Gaming Hub, 52 The Broadway, Loughton, IG10 3ST



**Epping Forest
District Council**

**Responsible Officer: Mrs Handan Ibrahim, Licensing Compliance Officer
(01992 564153)**

Democratic Services: V Messenger (01992 564265)

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003

Report:

Application

An application has been made by Multitap Gaming Ltd of 9 Centre Drive, Epping, Essex, CM16 4JH for a new premises licence at Multitap Gaming Hub, 52 The Broadway, Loughton, IG10 3ST.

The application is for a new Premises Licence for an eSports gaming café, to include the Sale of Alcohol on the premises from Monday - Friday 18:00 to 22:00, Saturday 18:00 to 23:30 and Sunday 18:00 to 20:00.

The premises opening hours are Monday to Friday 10:00 to 22:00, Saturday 10:00 to 23:30 and Sunday 10:00 to 20:00.

1. The application was received on the 22nd June 2020.
2. The Operating Schedule sets out conditions which will be attached to the licence, if this application is granted.

Licensing Act 2003

- 3 When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.
These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.
- 4 It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

- 5 The Responsible Authorities have received a copy of the application. It was also advertised at the premises and in a local newspaper.

- 6 All residences and businesses within 150 meters radius of the premises were individually consulted.
- 7 The authority has received one representation from Loughton Town Council, one representation from Loughton Residents Association Plans Group and one representation from local residents. Responses have also been received from Essex Police, Chris Smith, Environmental Enforcement Officer, Trading Standards and Essex County Fire & Rescue Service, who have no objections. The Police have agreed conditions with the applicant, which are also attached.
- 8 The objections relate to the prevention of crime and disorder, public safety, prevention of public nuisance and the protection of children from harm.

Guidance Issued by the Secretary of State

- 9 The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.
- 10 Sections 2.1 to 2.31 of the Guidance are relevant to this application.

Options

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers used in preparing this report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Map of the area
- Representation from Loughton Town Council
- Representation from Loughton Residents Association Plans Group
- 1 email objection from a local resident
- Recommended Conditions agreed with Peter Jones, Essex Police.

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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)

- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body

- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales

- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England

- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited company

Address

Building number or name
Street
District
City or town
County or administrative area
Postcode
Country

Contact Details

E-mail
Telephone number
Other telephone number
* Date of birth
dd mm yyyy
* Nationality Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

We are an eSports gaming cafe offering a wide variety of social multiplayer games with the added services of snack food and drink. The premises is one large open plan room with a variety of seating and tables. In the evenings (after 6pm) we intend to sell alcohol for consumption on the premises only.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start 18:00

End 22:00

Start

End

Give timings in 24 hour clock, (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start 18:00

End 22:00

Start

End

WEDNESDAY

Start 18:00

End 22:00

Start

End

THURSDAY

Start 18:00

End 22:00

Start

End

FRIDAY

Start 18:00

End 22:00

Start

End

SATURDAY

Start 18:00

End 23:30

Start

End

Continued from previous page...

SUNDAY

Start 18:00

End 20:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variation.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No non standard timings.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Christopher

Family name

Lovelock

Date of birth

[REDACTED]

dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text" value="Centre Drive"/>
District	<input type="text"/>
City or town	<input type="text" value="Epping"/>
County or administrative area	<input type="text" value="Essex"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text"/>
Issuing licensing authority (if known)	<input type="text" value="Epping Forest District Council"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Games played at the venue have age ratings provided by PEGI, though these are not enforceable at premises such as Multitap Gaming Hub (as informed by the VSC). We will still adhere to these age ratings when serving customers and will check ages where any doubt may exist.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="23:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

All business and venue services will be offered indoors on the premises only. There are 4 CCTV cameras on the premises to deter and record any antisocial behaviour. There is also council run CCTV that covers the front entrance to the cafe. We will enforce a strict "one strike" rule where antisocial behaviour will not be tolerated and acted upon immediately. Alcohol will only be served after 6pm to avoid children being exposed to drinkers. The venue will be a games hub first and the alcohol is ancillary to this service and not the other way around. The alcohol available will be limited to low alcoholic content drinks such as beer and cider to limit how easily customers can get drunk. We will discourage any attempts at binge drinking. No alcohol will be offered at reduced costs under any circumstances (irresponsible promotions). We will advertise and enforce Challenge 25 as our system to stop underage drinking as set out by the WSTA. We will uphold our responsibility to prevent any disorderly conduct, refuse alcohol to anyone already drunk and enforce a zero tolerance on any drug activity carried out in or outside our premises. Water will always be available to all customers. A shop risk assessment has also been carried out to further prevent any foreseeable sources of incident.

b) The prevention of crime and disorder

CCTV and signs will be in place to deter any inappropriate behaviour and actions. All staff will be trained in anti-violence strategies (set out by the Alcohol Harm Reduction Strategy) such as friendly service, constant monitoring for early signs of trouble, running sensible promotions and more.

Alcohol will be limited to those who are becoming drunk and will be refused to abusive, anti social and violent customers.

Multitap Gaming Ltd will use the Community Safety Partnership to report any antisocial behaviour.

To ensure our zero drug tolerance the venue will lit adequately, checked regularly (toilets included) and staff will be trained appropriately.

c) Public safety

We will do everything in our power to provide our customers with the protection they are all entitled to. Fire and incident related events will have plans put in place to reduce any harm to customers to a minimum. A fire risk assessment has been created and put into action. There is full fire alarm coverage on the premises and staff will be trained in evacuation procedures.

d) The prevention of public nuisance

The consumption of alcohol will only be allowed within the premises. Customers will also be advised to keep the noise to a minimum during the later hours and not to smoke directly outside of the premises. Children often travel to Multitap Gaming Hub on bicycles. These are not allowed inside the property as they are a fire risk. We have asked the relevant body to install bike racks on the street outside to stop unused bicycles being left on the pavement and causing tripping hazards.

e) The protection of children from harm

Children will only be able to play games that are appropriately rated by PEGI (Pan European Game Information board).

A age check system similar to the alcohol age check system will be used.

Children should be safe from any antisocial behaviour, be it physical or verbal. If any behaviour is considered anti social then a "one strike and out" house rule will be triggered. This may also be reported to the Epping Forest Community Safety Partnership if deemed necessary.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific regulated entertainments please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name
* Capacity
* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	Multitap Gaming Hub Debden
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

and any premises licence to be granted or varied in respect of this application made by

MULTITAP GAMING LTD
[name of applicant]

concerning the supply of alcohol at

MULTITAP GAMING HUB
52 THE BROADWAY
LOUGHTON, ESSEX
IG10 3ST

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number


[insert personal licence number, if any]

Personal licence issuing authority

EPPING FOREST DISTRICT COUNCIL, 323 HIGH STREET, EPPING,
[insert name and address and telephone number of personal licence issuing authority, if any]
01992 564000 CM16 4BZ

Signed


Name (please print)

CHRISTOPHER LOVELOCK

Date

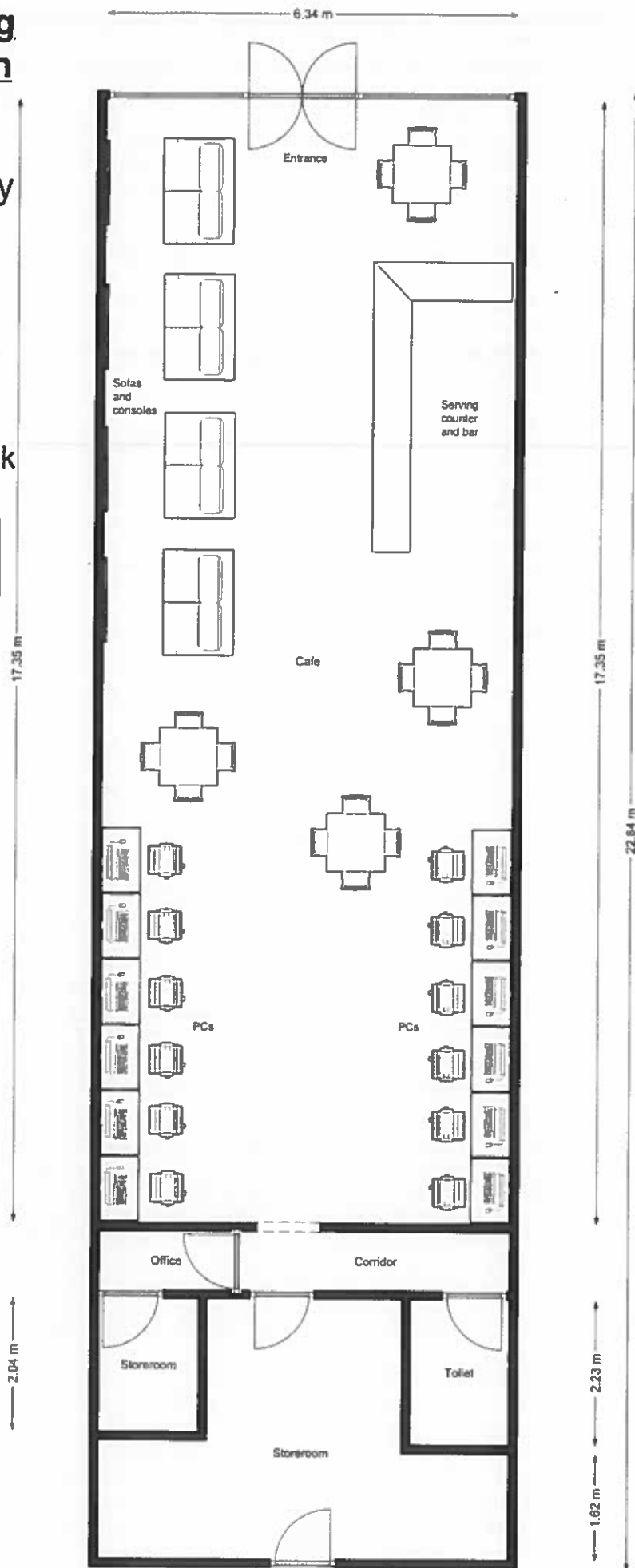
16/6/20

Multitap Gaming Hub - Floor plan

52 The Broadway
Loughton, Essex
IG10 3ST

16th June 2020

Christopher Lovelock
Director



Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 22nd June 2020 that *Multitap Gaming Ltd* of 9 Centre Drive, Epping, Essex, CM16 4JH has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of *Multitap Gaming Hub, 52 The Broadway, Loughton, Essex, IG10 3ST*. The proposed licence is for the sale of alcohol on the premises Monday - Friday 18:00 to 22:00, Saturday 18:00 to 23:30, Sunday 18:00 to 20:00. The premises opening hours are Monday to Friday 10:00 to 22:00, Saturday 10:00 to 23:30 and Sunday 10:00 to 20:00. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

Remove the relating to C premises lic delivery servi grocery prod within the pe the premises under annex 5. Update the postal address Authority wh and the applic *Licensing Un Council, Civic Epping, Essex, wishing to m this matter sh stating the n making such Licensing Off within 28 days - by the 15T information is www.eppingfo following the make a false s with an appl make a false st summary con amount. Lockett & agents

Let us help you get

Notice of Application for a New Premises Licence under
the Licensing Act 2003

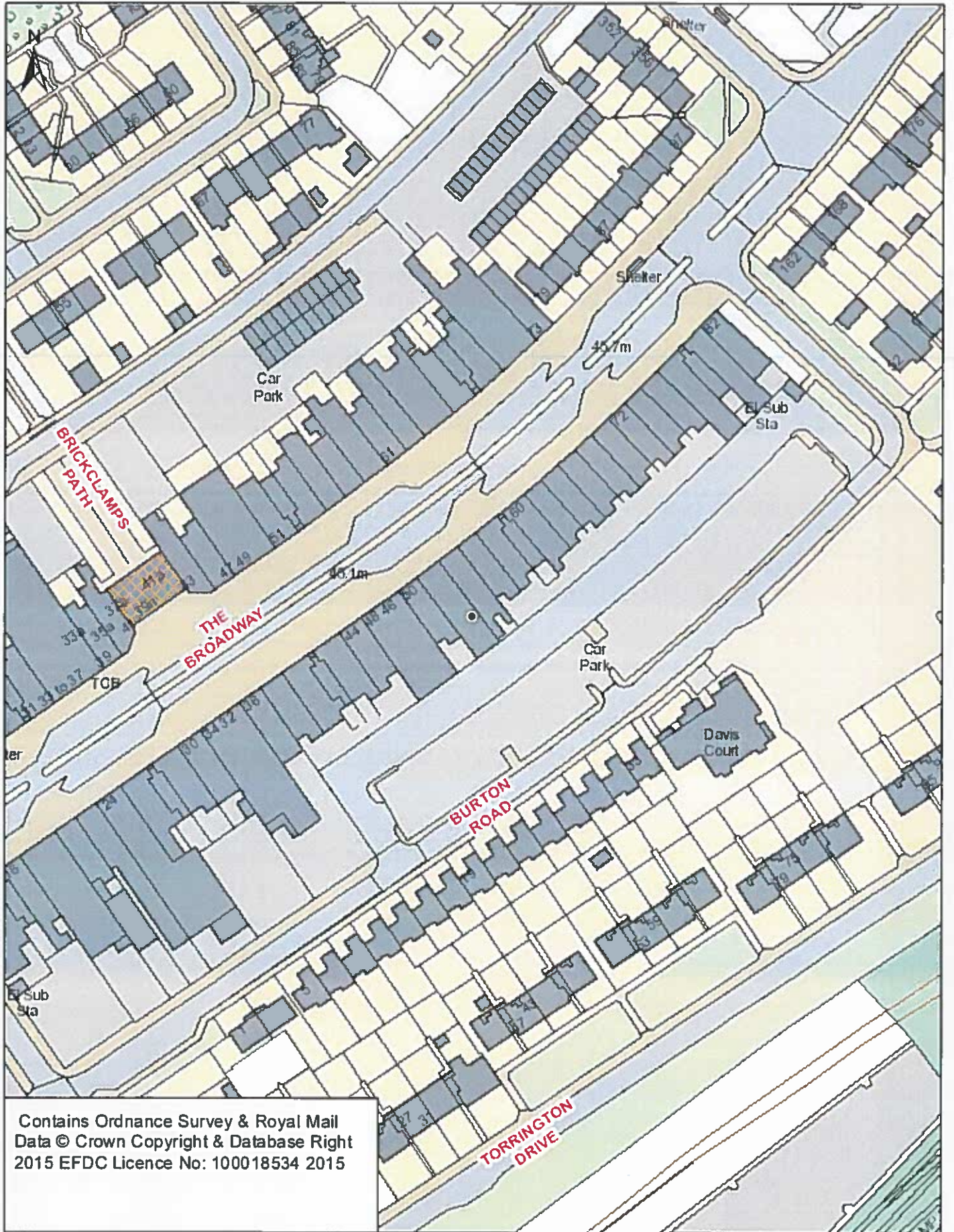
Notice is given this day 22nd June 2020 that Multitap Gaming Ltd of 9 Centre Drive, Epping, Essex, CM16 4JH has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Multitap Gaming Hub, 52 The Broadway, Loughton, Essex, IG10 3ST.

The proposed licence is for the sale of alcohol on the premises Monday - Friday 18.00 to 22.00, Saturday 18.00 to 23.30, Sunday 18.00 to 20.00.

The premises opening hours are Monday to Friday 10.00 to 22.00, Saturday 10.00 to 23.30 and Sunday 10.00 to 20.00.

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).



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Multitap 52 The Broadway, Debden, IG10 3ST

Date: 22/07/2020



**Epping Forest
 District Council**

Scale: 1:1,250

Name: arcgis

Handan Ibrahim

From: Debra Paris <Debra.Paris@loughton-tc.gov.uk>
Sent: 01 July 2020 11:38
To: Handan Ibrahim; Denise Bastick
Subject: Licensing Application: Multitap Gaming Hub, 52 The Broadway, IG10 3ST

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Handan / Denise

Hope you are both well.

Please find below a copy of the comments of the Planning & Licensing Committee, submitted under delegated authority, in respect of the above licensing application, which was considered with applications for 29 June 2020:

Licensing Applications

4.1 Notice of application for a new premises licence under the Licensing Act 2003 in respect of Multitap Gaming Hub, 52 The Broadway, Loughton IG10 3ST.

The Committee NOTED the contents of a letter of objection.

The Committee OBJECTED to this application on the grounds of the following licensing objectives: the prevention of public nuisance and the protection of children from harm.

The Gaming Hub has residential units above and nearby, members object to the serving of alcohol up to 11.30pm on a Saturday evening because of the public nuisance this would inevitably cause to those residents. 11pm is the latest this establishment, even if well-sound-proofed, should be allowed to provide alcohol. The noise of customers and their vehicles leaving late at night, at a time when other daytime noises are much reduced, would obviously disturb residents.

As this facility is for gaming which is open for all ages and is likely to attract children under the drinking age, the Committee questioned the appropriateness of serving alcohol in such an environment and therefore suggested conditions are imposed to restrict access to patrons over the age of 18 during the licensing hours. Members also expressed a preference for the opening hours to be from noon thus not encouraging people to spend all day in such pursuits.

The proposal includes only 2 licensing hours on Sundays this should be removed from the application and the premises should be unlicensed on Sundays. The reason for these conditions is for the protection of children from harm.

I would be most grateful if you could confirm receipt of this email and its contents.

Kind regards
Debra

Debra Paris
Planning and Licensing Committee Clerk Loughton Town Council
Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD
Tel: 020 8508 4200
Fax: 020 8508 4400
E-mail contact@loughton-tc.gov.uk
Web: www.loughton-tc.gov.uk



By contacting Loughton Town Council you agree that your contact details may be held and processed for the purpose of corresponding with you. You may request access to the information we hold on you and you may request to be removed as a contact at any time by emailing: contact@loughton-tc.gov.uk A copy of Loughton Town Council's Privacy Notice may be viewed at: <https://tinyurl.com/y8sxohqs>

This email (including attachments) is intended for the recipient(s) named above. It may contain confidential or privileged information and should not be read, copied or otherwise used by any other person unless express permission is given. Any unauthorised use, disclosure or copying is not permitted. If you are not a named recipient, please contact the sender and delete the email from your system. Please be aware that e-mail communication is not guaranteed to be secure. This e-mail has been checked for viruses but no responsibility is accepted for any damage caused by transmission of this e-mail. Opinions expressed may be those of the author and do not necessarily represent the view of Loughton Town Council.

Loughton Residents Association Plans Group



020 82814856
[REDACTED]

69 Burney Drive
Loughton
Essex IG10 2DX
28 June 2020

Epping Forest District Council
Licensing Unit Civic Offices
High Street
Epping
Essex
CM16 4BZ

Dear Sir

LICENSING APPLICATION, Multitap Gaming Hub, 52 The Broadway Loughton IG10 3ST

We object to this application on the basis of the prevention of public nuisance and the protection of children from harm.

This Gaming Hub has residential units above and nearby.

Under the provisions relating to the prevention of public nuisance, we object to the serving of alcohol up to 11.30pm on a Saturday evening because of the disturbance this would inevitably cause to residents nearby.

We think that 11pm is the latest the Hub with residential accommodation above should be providing alcohol even if the premises are well-sound-proofed, the noise of such customers (and their vehicles) leaving late at night, at a time when other daytime noises are much reduced, would obviously disturb residents.

We also have concerns that this facility is for gaming which is open for all ages and is likely to attract children under the drinking age. We question the appropriateness of serving alcohol in such an environment and therefore suggest appropriate conditions are imposed to restrict access to patrons over the age of 18 during the licensing hours. The reason for this condition is for the protection of children from harm.

Yours faithfully

[REDACTED]

Judith Walker
for Loughton Residents Association Plans Group

Handan Ibrahim

From: Clare Cowell [REDACTED]
Sent: 29 June 2020 16:41
To: Licensing
Subject: Ref WK/202020583 Multi Tap Gaming 52 The Broadway Loughton IG10 3SP

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Please be advised we object to the above license application for the above business. We feel the last thing the Broadway needs is another premises selling alcohol late each night. This would encourage anti social behaviour. We object on all grounds stated.

The prevention of crime and disorder.

Public safety

The prevention of public nuisance and the protection of children from harm.

Mr & Mrs Cowell
[REDACTED] The Broadway
[REDACTED]

Sent from my iPhone

Multitap Gaming Hub – Recommended Conditions

Prevention of Crime and Disorder

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality {in all lighting conditions} particularly facial recognition;
 - ii. CCTV cameras shall cover all entrances {and exits} and the areas where alcohol sales take place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of {31} days;
 - iv. Upon the reasonable request of the police or licensing authority staff, within 48 hours viewable copies of recordings will be provided.
2. Signs must be displayed at all entrances advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities.
3. The premises shall have in place and operate a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means. This policy shall specifically include but not be limited to:
 - i. Scrutiny of spaces including toilets or outside areas;
 - ii. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
 - iii. Staff training regarding identification of suspicious activity and what action to take;
 - iv. The handling of items suspected to be illegal drugs or psychoactive substances
 - v. Steps taken to discourage and disrupt drug use on the premises
 - vi. Steps to be taken to inform patrons of the premises drug policy/practicesA copy of this policy document shall be lodged with the police and licensing authority.
4. During the period in which the premises is open for licensable activities, toilets shall be checked on at least an hourly basis for the purpose:
 - a) of detecting and deterring the use of controlled drugs and psychoactive substances; and
 - b) maintaining public safety.A record of these checks shall be maintained with the date, time, and condition of the toilets and staff member conducting the check.
5. An individual may not supply alcohol unless that individual has the written consent of the Designated Premises Supervisor or other employed Personal Licence Holder. A written record of this consent will be retained on the premises at all times when such an individual supplies or proposes to supply alcohol and be made available immediately upon reasonable request of the police or licensing authority.
6. In addition to water, other non-alcoholic beverages shall be available at all times whilst alcohol sale or supply takes place.

Prevention of Public Nuisance

7. No alcohol with an alcohol by volume content above 6% will be sold or offered for sale.

8. Customers will not be permitted to remove from the premises any drinks supplied by the premises in open containers.
9. In addition to water, other non-alcoholic beverages shall be available at all times whilst alcohol sale or supply takes place.

Protection of Children from Harm

10. The premises shall display prominent signage indicating at any point of sale that it is an offence:
 - for a person under the age of 18 to buy or attempt to buy alcohol; or
 - buy, or attempt to buy, alcohol for a person under the age of 18.
11. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:
 - Proof of age card bearing the PASS Hologram;
 - Photocard driving licence;
 - Passport; or
 - Ministry of Defence Identity Card.
12. The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force.
13. A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request. The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

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Report to the Licensing Committee

Date of meeting: 4th August 2020

Subject: Application to vary an existing Premises Licence for McColls, 65 High Street, Roydon, Harlow, Essex, CM19 5EE

**Responsible Officer: Hannah Gould, Licensing Officer
(01992 564336)**



**Epping Forest
District Council**

Democratic Services Officer: V Messenger (01992 564265)

Decisions Required:

To consider the application for a variation of an existing Premises Licence under the Licensing Act 2003

Report:

Application

An application has been made by Corrigan Lockett Limited on behalf of Martin McColl Limited, the Premises Licence Holder, for a variation to the existing premises licence for the above premises. The authority received the application on the 17th June 2020. The application sets out the varied licensing activities applied for and times requested. A copy of the present licence for the premises, the application for variation including proposed conditions and the public notice are attached.

1. The applicant is requesting to extend the sale by retail of alcohol to 06:00 hours – 23:00 hours, Monday to Sunday, for consumption off the premises.

*Current hours are as follows:
Weekdays, 8.00am – 11.00pm
Sundays, 10.00am – 10.30pm*

2. The applicant is also requesting to remove the seasonal restrictions relating to the sale by retail of alcohol on Christmas day from the premises licence.

*Current restriction is as follows:
Christmas Day, 12 noon - 3.00pm and 7.00pm - 10.30pm*

3. The applicant is requesting that we allow for the delivery service of alcohol and grocery products from the premises using a delivery service provider within the permitted times stated on the premises licence.
4. The applicant is wishing to add conditions under Annex 2 (Conditions consistent with the Operating Schedule), of the premises licence. These include the use of CCTV, staff training, a till 'age restriction' prompt, a sale refusal log, a Challenge 25 policy for both in store and on delivery with prominent signage, the location of spirits behind the counter and the prepayment of all delivery sales. Full details are attached.

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to the promotion of the licensing objectives.
These are—
 - (a) the prevention of crime and disorder;
 - (b) public safety;
 - (c) the prevention of public nuisance; and
 - (d) the protection of children from harm.

5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application, it was properly advertised at the premises and in a local newspaper, a copy of the Public notice is attached to the report.
7. The authority has received 1 representation from the Parish Council and 3 from local residents.
8. The representations relate to all four of the licensing objectives.
 - There was a response from Essex County Fire & Rescue Service who have audited the application and is of the opinion, taking into consideration the information submitted, that there is no additional risk to the public as a consequence of the proposed application being approved.

Guidance Issued by the Secretary of State

9. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.
10. Sections 2.1 - 2.6 and 2.15 - 2.21 of the Guidance are relevant to this application.

Options

11. In determining this application the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:
 - to modify the conditions of the licence; or
 - to reject the whole or part of the application.

For the purposes of the Licensing Act 2003 the conditions of the licence are modified if any of them are altered or omitted or a new condition added.

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background papers used in preparing this report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
<http://www.homeoffice.gov.uk/publications/alcohol-drugs/alcohol/guidance-section-182-licensing?view=Binary>
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- An application to vary the existing Premises Licence
- A copy of the existing Premises Licence
- A copy of the proposed Annex 2 conditions
- Copy of the notice and newspaper advert
- Representations from Interested Parties
- Response from Essex County Fire & Rescue Service
- Map showing the area

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McColl's, Roydon – Major variation of premises licence

Bundle for hearing on 4th August 2020

- An application to vary the existing premises licence
- A copy of the existing Premises Licence
- A copy of the proposed Annex 2 conditions
- A copy of the notice and newspaper advert
- Representations from Interested Parties
- Response from Essex County Fire & Rescue Service
- Map showing the area

Application to vary the existing premises licence



Epping Forest
Application to vary a premises licence
Licensing Act 2003

For help contact
licensing@eppingforestdc.gov.uk
Telephone: 01992 564000

* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?
 Yes No Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?
 Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business	<input type="text" value="OPERATIONS MANAGER"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.
Agent Registered Address		Address registered with Companies House.
Building number or name	<input type="text" value="LOCKETT HOUSE"/>	
Street	<input type="text" value="13 CHURCH STREET"/>	
District	<input type="text"/>	
City or town	<input type="text" value="KIDDERMINSTER"/>	
County or administrative area	<input type="text"/>	
Postcode	<input type="text" value="DY10 2AH"/>	
Country	<input type="text" value="United Kingdom"/>	

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	<input type="text" value="MCCOLLS"/>
Street	<input type="text" value="66 HIGH STREET"/>
District	<input type="text"/>
City or town	<input type="text" value="ROYDON"/>
County or administrative area	<input type="text" value="ESSEX"/>
Postcode	<input type="text" value="CM19 5EE"/>
Country	<input type="text" value="United Kingdom"/>

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

9,500

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VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

Yes

No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

Yes

No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

THE VARIATION LOOKS TO:

1. EXTEND THE SALE BY RETAIL OF ALCOHOL HOURS TO 06:00 HOURS – 23:00 HOURS, MONDAY TO SUNDAY, FOR CONSUMPTION OFF THE PREMISE.
2. REMOVE THE SEASONAL RESTRICTIONS RELATING TO THE SALE BY RETAIL OF ALCOHOL ON CHRISTMAS DAY FROM THE PREMISES LICENCE.
3. ALLOW FOR THE DELIVERY SERVICE OF ALCOHOL AND GROCERY PRODUCTS FROM THE PREMISES USING A DELIVERY SERVICE PROVIDER WITHIN THE PERMITTED TIMES STATED ON THE PREMISES LICENCE.
4. ADD CONDITIONS UNDER ANNEX 2 OF THE PREMISES LICENCE.
5. UPDATE THE TELEPHONE NUMBER ON THE PREMISES LICENCE.

Section 4 of 18

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to
vary is successful?

Yes

No

Section 5 of 18

PROVISION OF FILMS

Continued from previous page...

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes No

Section 6 of 18

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

Yes No

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

Yes No

Section 8 of 18

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

Yes No

Section 9 of 18

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

Yes No

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Continued from previous page...

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

Yes No

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PROVISION OF LATE NIGHT REFRESHMENT

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

Yes No

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SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

Yes No

Standard Days And Timings

MONDAY

Start 06:00

End 23:00

Start

End

TUESDAY

Start 06:00

End 23:00

Start

End

WEDNESDAY

Start 06:00

End 23:00

Start

End

THURSDAY

Start 06:00

End 23:00

Start

End

FRIDAY

Start 06:00

End 23:00

Start

End

SATURDAY

Start 06:00

End 23:00

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start 06:00

End 23:00

Start

End

Will the sale of alcohol be for consumption?

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Section 14 of 18

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Start

End

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

NONE

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

NONE

Continued from previous page...

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

NONE

- I have enclosed the premises licence
 I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

SEE ATTACHED PROPOSED

b) The prevention of crime and disorder

SEE ATTACHED PROPOSED

c) Public safety

SEE ATTACHED PROPOSED

d) The prevention of public nuisance

SEE ATTACHED PROPOSED

e) The protection of children from harm

SEE ATTACHED PROPOSED

Continued from previous page...

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NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

- I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Continued from previous page...

* Full name	<input type="text" value="PAOLO ZAFFINO P.P. LOCKETT & CO"/>
* Capacity	<input type="text" value="DULY AUTHORISED AGENTS"/>
* Date	<input type="text" value="17"/> / <input type="text" value="06"/> / <input type="text" value="2020"/> dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/change-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="MCCOLLS 1084"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)

The existing Premises Licence

PREMISES LICENCE

Part A



Premises licence number:

LN/210000682

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

~~McColls~~
66 High Street
Roydon

Post Town: Harlow

Post code: CM19 5EE

Telephone number: 01279 792115

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:
Alcohol Sales

The times the licence authorises the carrying out of licensable activities:

Weekdays, 8.00am – 11.00pm
Sundays, 10.00am – 10.30pm
Christmas Day, 12 noon to 3.00pm and 7.00pm to 10.30pm

The opening hours of the premises:

Where the licence authorises supplies of alcohol whether these are on and / or off supplies: Off

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Martin McColl Limited
Martin McColl House
~~Ashwells~~ Road
Brentwood
Essex
CM15 9ST
Tel: 01277 372916

Registered number of holder, for example company number, charity number (where applicable):
298945 London

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Dawn Herbert
Sunssets
Tinkers Lane
~~Tylers~~ Road
Roydon
CM19 5LH

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

LN/201000034
Borough of Broxbourne Council

Annex 1 –

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person shall ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence –
- (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.
3. Where
- (a) The film classification body is not specified in the licence, or
 - (b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,
- admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section "children" means any person aged under 18; and

"film classification body" means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision

except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 – Conditions consistent with the Operating Schedule:

Annexe 3 – Conditions attached after a hearing by the licensing authority:

**Annexe 4 – Plans:
Held at Epping Forest Council**

Proposed Annex 2 conditions

Proposed Updated Conditions

1. A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images can be made available upon reasonable request (meaning within 48 hours) by the Police or other relevant officers of a responsible authority.
2. Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training (every 6 months) will also be undertaken. Training records can be made available for inspection upon reasonable request (meaning within 48 hours) by the Police or other relevant officers of a responsible authority.
3. A till prompt system will be in operation at the store and used for the refusal of all age restricted products.
4. An electronic refusal log will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon reasonable request (meaning within 48 hours).
5. A Challenge 25 policy will be operated at the premise; forms of identification that will be accepted are a valid passport, photo card driving licence, a PASS accredited identification card or a Military ID.
6. The licence holder shall display prominent signage confirming the company's Challenge 25 policy.
7. Spirits will be located behind the counter.
8. The Premises Licence Holder shall be permitted to undertake the delivery of goods including alcohol by a third-party delivery company.
9. The premises shall operate in accordance with the Challenge 25 scheme. The scheme operates on the basis that, whilst alcohol may be sold to persons aged 18 years and over, at the point of delivery any person who appears under 25 years of age will be asked for a valid form of identification. This challenge will be made by the person making the delivery.
 - a) The only acceptable forms of valid ID are a:
 - i. proof of age card bearing the PASS hologram logo;
 - ii. passport; or
 - iii. UK photo driving licence
 - iv. Military ID
 - b) Alcohol will not be delivered to any person who is challenged and fails to provide an acceptable form of ID.
10. All delivery sales of alcohol must be paid for at the time of ordering. Payment shall be made by debit or credit card, or electronic payment such as Apple Pay, Android Pay, etc.

Copy of blue notice

12 December

PUBLIC NOTICE OF AN APPLICATION TO VARY A PREMISES LICENCE UNDER SECTION 34 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to **EPPING FOREST DISTRICT COUNCIL** to vary a premises licence under the above Act on the **17th JUNE 2020**.

Applicant: **MARTIN MCCOLL LIMITED**
Address of premises: **MCCOLLS, 66 HIGH STREET,
ROYDON, ESSEX, CM19 5EE**

Proposed variation to the licensable activities:

- 1. TO EXTEND THE ALCOHOL SALES FOR CONSUMPTION OFF THE PREMISES HOURS TO 06:00 HOURS TO 23:00 HOURS, MONDAY TO SUNDAY.**
- 2. REMOVE THE SEASONAL RESTRICTIONS RELATING TO CHRISTMAS DAY FROM THE PREMISES LICENCE.**
- 3. ALLOW FOR THE DELIVERY SERVICE OF ALCOHOL AND OTHER GROCERY PRODCUTS FROM THE PREMISES WITHIN THE PERMITTED TIMES STATED ON THE PREMISES LICENCE.**
- 4. ADD CONDITIONS UNDER ANNEX 2 OF THE PREMISES LICENCE**
- 5. UPDATE THE TELEPHONE NUMBER.**

The postal address of the Licensing Authority where the register is kept and the application may be inspected is:

***LICENSING UNIT, EPPING FOREST DISTRICT COUNCIL,
CIVIC OFFICES, HIGH STREET, EPPING, ESSEX, CM16 4BZ**

Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice – by the **15TH JULY 2020**. Further information is available on the web site www.elmbridge.gov.uk/licensing following the links.

It is an offence to make a false statement in connection with an application and those who make a false statement may be liable on summary conviction to a fine of any amount.

Lockett & Co – duly authorised agents

Email to amend the Council

From: Hannah Gould <hgould@eppingforestdc.gov.uk>
Sent: 23 June 2020 15:39
To: Paolo Zaffino <paolo@lockett.uk.com>
Cc: Paolo Zaffino <paolo@lockett.uk.com>
Subject: URGENT FW: McColls, Roydon - major variation
Importance: High

Hello,

I've had no response on the below email.

I went to the store to check the blue notice and found an error. As per the photo attached, you can see that it refers people to Elmbridge Council, can you please amend it to Epping Forest DC - <https://www.eppingforestdc.gov.uk/licensing/> ASAP?



I also cannot see that it has been advertised in the local newspaper. Can you confirm that this has been done?

Kind regards

Hannah Gould
Licensing Compliance Officer



Response confirming amendment

 Paolo Zaffino <paolo@lockett.uk.com>
To  Hannah Gould

 You replied to this message on 23/06/2020 16:05.

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Hannah

Apologies for the website typo below, we have amended accordingly and the store will replace tomorrow morning with the updated copies with the corrected website.

The newspaper advert has been sent and will run within the 10 working day statutory requirement. I believe it was dead lining right now. I will send a copy of that as soon as we have that back. It will run in the Harlow Guardian.

Kind Regards,

Paolo Zaffino
Operations Manager



Tel: 01562 864488 Fax: 01562 863539
www.lockett.co or paolo@lockett.uk.com

Lockett House, 13 Church Street, Kidderminster, Worcestershire, DY10 2AH



guardian-series.co.uk

HARLOW Guardian



Eight ideas for cheap and easy DIY projects

See Page 17



Football club resumes light training

See Sport

75p


Trusted news read by 57,259 people every week

June 25, 2020

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rements:

7420



Feel like getting plastered?

Go to **guardian-series.co.uk**

diversion in operation would vary according to the closure in force.

The temporary closures and diversion routes would be clearly indicated by traffic signs when they are in operation during the works period.

J Downham, an Official of Highways England Co. Ltd.
Ref: HE/SE/2020/M25/114

Highways England Company Limited, (Company No. 9346363). Registered Office: Bridge House, Walnut Tree Close, Guildford, Surrey, GU1 4LZ. A company registered in England and Wales.

For enquiries, please contact the Customer Contact Centre on 0300 123 5000 or info@highwaysengland.co.uk.
<https://www.highwaysengland.co.uk>

Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 22nd June 2020 that **Multitap Gaming Ltd** of 9 Centre Drive, Epping, Essex, CM16 4JH has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of **Multitap Gaming Hub, 52 The Broadway, Loughton, Essex, IG10 3ST**. The proposed licence is for the sale of alcohol on the premises Monday - Friday 18:00 to 22:00, Saturday 18:00 to 23:30, Sunday 18:00 to 20:00. The premises opening hours are Monday to Friday 10:00 to 22:00, Saturday 10:00 to 23:30 and Sunday 10:00 to 20:00. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

Location: Refurbishment Of 222-225 Fullers Mead Harlow Essex

Proposal: New roof over communal stairs and installation of replacement Windows

Reason for Advert: Harlow District Council Application Local Public Interest



Public Notice of an Application to Vary a Premises Licence under Section 34 of The Licensing Act 2003

Notice is hereby given that an application was made to Epping Forest District Council to vary a premises licence under the above Act on the 17th June 2020. Applicant: Martin McColl Limited. Address of premises: McColls, 66 High Street, Roydon, Essex, CM19 5EE. Proposed variation to the licensable activities: 1. To extend the alcohol sales for consumption off the premises hours to 06:00 hours to 23:00 hours, Monday to Sunday 2. Remove the seasonal restrictions relating to Christmas Day from the premises licence. 3. Allow for the delivery service of alcohol and other grocery products from the premises within the permitted times stated on the premises licence. 4. Add conditions under annex 2 of the premises licence 5. Update the telephone number. The postal address of the Licensing Authority where the register is kept and the application may be inspected is: "Licensing Unit, Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address" within 28 days of the date of this notice - by the 15TH JULY 2020. Further information is available on the web site www.eppingforestdc.gov.uk/licensing/ following the links. It is an offence to make a false statement in connection with an application and those who make a false statement may be liable on summary conviction to a fine of any amount.

Lockett & Co - duly authorised agents

Something to say?



Do you have some news to share?

Let us help you get more business

LOCALiO

Representations from Interested Parties

1.

Hannah Gould

From: Janet Ballard <roydon.council@btinternet.com>
Sent: 15 July 2020 16:52
To: Hannah Gould
Subject: Re: McColls, Roydon - Full variation application

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Hannah

The parish council met to discuss this application recently and made the following comments:-

There are concerns about any delivery being made early in the morning and late at night as this could adversely impact on neighbours in what is a residential area.

The council also believes that deliveries on 'holiday days' and extending sales on Christmas Day could be intrusive and is unnecessary.

I should be grateful if you could consider this matters when looking at these licencing amendments.

many thanks

Janet Ballard
Clerk to Roydon Parish Council
P O Box 10752
Bishops Stortford
CM23 9GN
Tel/Fax 01279 730475

2.

Hannah Gould

From: Lee Ann Lesage [REDACTED]
Sent: 07 July 2020 18:13
To: Licensing
Subject: Notifications of Licensing of McColls

Categories: TO DO

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

As Residents of [REDACTED] High Street, Roydon [REDACTED]
We are not in favour of the extended hours up until 23:00 Hours.
This will encourage unsociable behaviour, and continued disruption to a residential area, already blighted by parking issues and constant rubbish.
Shop patrons already abuse the area by littering, double parking and rowdy behaviour. The extended opening times will only add to an already untenable situation.

Mr and Mrs Lesage
Residents as stated above.

3.

Application to vary licence McColls Roydon LN/210000682



[REDACTED]

To licensing@eppingforestdc.gov.uk.

25/06/2020



You replied to this message on 25/06/2020 16:49.

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

LN/210000682

Having seen this application I would like to register a concern about the proposed extension to the licensing hours for McColls. It surely cannot be necessary to be able to sell alcohol at six in the morning under any circumstances. And the extension to 11pm will only mean that our village becomes less safe for residents if the shop is to be full of people buying alcohol as the pubs are closing. Neither can I see it necessary to be able to shop all day on Christmas Day. Even our supermarkets close for that.

Sheila Collins

Epping Road, Roydon, CM19 5HP

4.

Hannah Gould

From: Julia Sylvia Morris
Sent: 06 July 2020 12:12
To: Licensing
Cc: paul knifton
Subject: OBJECTION TO LICENCING APPLICATION - Mc Calls 65 High Street, Roydon, Essex.
(Corrigan Lockett Limited)
Attachments: Corrigan Lockett Mc Call objection Letter.docx
Importance: High

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern....

OBJECTION – Register of Licence Application

APPLICANT NAME: CORRIGAN LOCKETT LIMITED
Address: Mc Colls, 65 High Street, Roydon, Essex. CM19 5EE.

We wish to make representation for the objection to the Notice/Application as above. A copy of this is also attached.

All in all, this seems to cover 3 of the items we wish to highlight and make representation for by way of an objection namely below;

1. The prevention of crime and disorder
2. The prevention of public nuisance
3. Public Safety...

As residents living in the cul de sac of Temple Mead we already have issues with a lot of things pertaining to this shop and location without this new application...predominately with longer hours, more services offered and thus more busy we believe this will just exacerbate the way it is already! Good for the franchise/owner but not for us suffering residents who must endure it.

Parking is always an issue there - indeed people just pull up and park where they want to and can to use the shop and as there is no designated parking per say. Often it right outside the shop, up the kerb's and surrounding road (namely the one into the cul de sac) thus so many times when we are trying to get out at the T junction the view is obstructed to the left, and often the right too, with parked up cars and van's hence always difficult to see oncoming traffic without having to pull out into the road some first. Aside of the level crossing at Roydon Station if this has been down for some time the traffic is a lot more which again just adds to the difficulty of sight and trying to get out to turn right.

More people are now loitering outside the shop already we have noticed - often on the bench consuming alcohol and there have also been an increase and abundance of Nitrous Oxide canisters spent and abandoned around there so obviously it is already being used for this purpose of meeting up.....and more litter just strewn around.

A delivery service will only add to the traffic congestion, stock replenishment to fulfil thus more deliveries and already when the massive cage delivery driver is there it is quite restrictive to get past most times...I am not prepared to drive up onto a pavement and damage my car in order to get past if others have also parked adjacent to it.

4. Add conditions under Annex 2 of the premises Licence – what does this also entail?

I'm sure if it is also known that there is a place open until 11pm selling alcohol including a Sunday the news would travel quickly and people will drive to where alcohol is still on sale...we have witnessed this from some of the shops in

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Harlow that do this and no doubt their delivery service would include alcohol which seems to be in favour with inflated prices and a delivery charge.

Christmas Day should be sacred and kept as such! I don't believe any shops should be open.

In conclusion we do not believe that granting this application would serve the residents of Roydon Village in a positive way but would only serve to demean our lovely village even more.

P. Knifton & J Morris, Temple Mead

Response from Essex County Fire & Rescue Service



Essex County
Fire & Rescue Service

Jo Turton
Chief Fire Officer / Chief Executive

Hanna Gould
Licensing Compliance Officer
Licensing Team
Epping Forest District Council
Civic Offices
323 High Street
Epping
Essex
CM16 4BZ

North West Group Service Delivery Point
Harlow Fire Station
Fourth Avenue
Harlow
CM20 1DU

Enquiries to: Geoff Marler Fire Safety Officer
T: +44(0) 1376 576800
northwestgroupsdp@essex-fire.gov.uk

Our Ref: CAS-670528
Your Ref: L/N 210000682

Date: 19th. June 2020

Dear Madam,

LICENSING ACT 2003
THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005
Premises: McColls, 66 High Street, Roydon, CM19 5EE
Application: Variation to Premises Licence

I refer to the recent application made under the Licensing Act 2003 for a Premises Licence.

Essex Police, Fire and Crime Commissioner Fire and Rescue Authority (hereafter called "the Authority") has now audited the application and is of the opinion, taking into consideration the information submitted, that there is no additional risk to the public as a consequence of the proposed application being approved.

As a result, the Authority does not propose to carry out an inspection of the premises at this time.

It is however brought to the attention of the Applicant that in addition to the Licensing Act 2003, these premises come under The Regulatory Reform (Fire Safety) Order 2005 (The Order) and have now been entered on the Service Risk Based Inspection Programme. As a result, an announced audit may be carried out.

The inspection will be focused upon the site-specific fire risk assessment. It will have to be demonstrated to the Inspecting Officer that suitable and sufficient measures have been implemented to satisfy the requirements of The Order.

For technical detail and guidance, the Applicant is strongly advised to purchase the guidance document from the list attached to this letter. Alternatively, these can be viewed online at <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>. When purchasing or installing equipment, compliance with the relevant British Standard is normally taken as being adequate. Should the issues set out in this report require major changes or costs, then the Applicant is advised to take professional advice before proceeding.

Our vision is to make Essex a safe place to live, work and travel

ECFRS/72383V0811
L1b

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The Authority will pursue contraventions of the Order to a satisfactory conclusion: this may include enforcement action being taken proportional to the circumstances. Further, should a fire safety concern arise that is not subject to the provisions of The Order but does / will impact on the Licensing Act objective for public safety that cannot be satisfactorily resolved, it is likely to result in a request for a review of the licence being made by the Authority.

If the Applicant requires further information regarding this or any other fire precautionary matter they can contact the above named Officer quoting our reference number.

Yours faithfully,

A black rectangular redaction box covering the signature of Geoff Marler.

Geoff Marler
Technical Fire Safety

Map of the area

